**CPP30411 Certificate III Security Operations**  
**Certificate 3 Guarantee**

**What is the course about?**
This course is designed for those in the Security sector who are looking to undertake more senior Security Guard functions and supervise others. This course is subsidised under the 2014-2015 Queensland VET Investment Plan administered by the Department of Education, Training and Employment.

Participants may include: - Current workers in the Security industry wishing to add to their career opportunities - Students who wish to continue study after the CPP20212 to increase their employment opportunities.


**How long does it go for?**
This course requires completion of 14 units of competency over 5 days.

**Where can it take me? What can I do next?**
As a graduate of this course you are eligible to enrol in: Certificate IV in Security and Risk Management

**What will I study?**
Units of Competency
To complete this qualification, participants must complete 8 core and 6 elective units.

**Core Units**
- BSBFLM303C Contribute to effective workplace relationships
- BSBWOR301A Organise personal work priorities and development
- CPPSEC3001A Maintain workplace safety in the security industry
- CPPSEC3002A Manage conflict through negotiation
- CPPSEC3003A Determine response to security risk situation
- CPPSEC3005A Prepare and present security documentation and reports
- CPPSEC3006A Coordinate a quality security service to customers
- CPPSEC3007A Maintain security of environment

**Elective Units**
- CPPSEC2011B Control access to and exit from premises
- CPPSEC2012A Monitor control individual and crowd behaviour
- CPPSEC2015A Patrol premises
- CPPSEC3013A Control persons using empty hand techniques
- CPPSEC3012A Store and protect information
- HLTFA311A Apply first aid

**Do I need to have completed previous study?**
There are no prerequisites for entry into Cert III in Security Operations. Participants are required to be competent in written and spoken English and will undertake a Language, Literacy, and Numeracy test prior to commencing the training.

**Assessment**

Competency based training is concerned with assisting people to gain specific competencies relevant to the purpose of their program of study. A participant will be assessed by performing set tasks at specified standards, under prescribed conditions. A range of assessment methods will be used to enable participants to demonstrate competency.

**Recognition of Prior Learning**

If what you have learned at work, from other programs, courses, from life experience or training provided at work is relevant to this program, you may be entitled to gain subject credits or exemptions. The College is obliged to recognise the AQF qualifications and statements of attainment issued by other registered training organisations. For further details contact the Administration Officer.

**Eligibility Criteria under Certificate 3 Guarantee**

Participants must:
- be aged 15 years or above, and no longer at school (with the exception of VET in School (VETiS) students
- permanently reside in Queensland
- be an Australian citizen, Australian permanent resident (includes humanitarian entrant), temporary resident with the necessary visa and work permits on the pathway to permanent residency, or a New Zealand citizen
- not hold, and not be enrolled in, a certificate III or higher level qualification, not including qualifications completed at school and foundation skills training.

Employment status does not matter. A participant can be unemployed and seeking work, or working on a full-time, part time or casual basis. There is no minimum education requirement, only the standard minimum course entry requirements for the selected qualification.

**Co- Contribution fee under Certificate 3 Guarantee**

<table>
<thead>
<tr>
<th>STUDENT CONTRIBUTIONS</th>
<th>NON – CONCESSIONAL STUDENTS</th>
<th>CONCESSIONAL STUDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPP30411 CERTIFICATE III IN SECURITY OPERATIONS</td>
<td>$ 1.42 PER UNIT</td>
<td>$ 1.07 PER UNIT</td>
</tr>
<tr>
<td></td>
<td>$ 20.00 TOTAL</td>
<td>$ 15.00 TOTAL</td>
</tr>
</tbody>
</table>

*Co-contribution Fee represents the total non-government subsidised portion of essential training costs for the participant to undertake the qualification. This fee includes enrolment charges, tuition, services, materials fees and all other costs associated with delivering the training and assessment services and awarding the qualification to the participant.*

**Participant Support**

Sherwood Institute of Australia offers a range of support services to assist prospective participants with course, career or fee advice. If you need assistance in any of these aspects please let Sherwood staff member know so that we can arrange assistance where appropriate.
Terms and Conditions
Prior to enrolling on any course with SIA, participants should familiarise themselves with our specific Code of Practice. These are detailed within information that may be obtained from SIA upon request.

Course Location & Dates:

Please contact our office for details and bookings on 07 3180 2300