TLI31610 Certificate III Warehousing Operations

Certificate 3 Guarantee

What is the course about?
The Certificate III in Warehousing Operations TLI31610 is intended for people who want to learn how to receive, handle and despatch goods for distribution to customers. They will learn how to pick, pack and stow stock, use inventory systems to conduct stock counts.

This course is subsidised under the 2014-2015 Queensland VET Investment Plan administered by the Department of Education, Training and Employment.

Job roles
Individuals with this qualification are able to perform roles such as:
- Forklift Driver
- Packers
- Storeperson
- General Warehouse Operator
- Stock Controller
- Warehouse Team Leader / Supervisor

How long does it go for?
A course requires completion of 18 units of competency – study over 11 weeks or negotiates something that works for you!

Where can it take me? What can I do next?
As a graduate of this course you are eligible to enrol in: Certificate IV in Transport & Logistics

What will I study?
To complete this qualification, participants must complete 2 core and 16 elective units

Core Units
TLIF1001A Follow occupational health and safety procedures
TLIL1001A Complete workplace orientation/induction procedures

Elective Units
TLIA3015A Complete receive/ despatch documentation
TLIA3017A Identify products and store to specifications
TLIG3002A Lead a work team or group
TLIL3003A Conduct induction process
TLIO3016A Apply and monitor workplace security procedures
TLIO2021A Follow security procedures when working with goods and cargo
TLIJ3002A Apply quality systems
TLIF3003A Implement and monitor occupational health and safety procedures
TLIA3026A Monitor storage facilities
TLIE3012A Consolidate manifest documentation
TLIA3018A Organise despatch operations
TLIA3019A Organise receival operations
TLIA3038A Control and order stock
TLIA3039A Receive and store stock
TLIU3011A Implement and monitor environmentally sustainable work practices
TLILIC2001A Licence to operate a forklift truck, or
TLIF3022A Implement/monitor procedures when warehousing/storing dangerous goods and/or hazardous substances
Do I need to have completed previous study?
There are no prerequisites for entry into Cert III in Warehousing Operations. Participants are required to be competent in written and spoken English and will undertake a Language, Literacy, and Numeracy test prior to commencing the training.

Assessment
Competency based training is concerned with assisting people to gain specific competencies relevant to the purpose of their program of study. A participant will be assessed by performing set tasks at specified standards, under prescribed conditions. A range of assessment methods will be used to enable participants to demonstrate competency.

Recognition of Prior Learning
If what you have learned at work, from other programs, courses, from life experience or training provided at work is relevant to this program, you may be entitled to gain subject credits or exemptions. The College is obliged to recognise the AQF qualifications and statements of attainment issued by other registered training organisations. For further details contact the Administration Officer.

Eligibility Criteria under Certificate 3 Guarantee
Participants must:
- be aged 15 years or above, and no longer at school (with the exception of VET in School (VETiS) students
- permanently reside in Queensland
- be an Australian citizen, Australian permanent resident (includes humanitarian entrant), temporary resident with the necessary visa and work permits on the pathway to permanent residency, or a New Zealand citizen
- not hold, and not be enrolled in, a certificate III or higher level qualification, not including qualifications completed at school and foundation skills training.

Employment status does not matter. A participant can be unemployed and seeking work, or working on a full-time, part-time or casual basis. There is no minimum education requirement, only the standard minimum course entry requirements for the selected qualification.

Co- Contribution fee under Certificate 3 Guarantee

<table>
<thead>
<tr>
<th>STUDENT CONTRIBUTIONS</th>
<th>NON – CONCESSIONAL STUDENTS</th>
<th>CONCESSIONAL STUDENTS</th>
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<tbody>
<tr>
<td>TLI31610 CERTIFICATE III IN WAREHOUSING OPERATIONS</td>
<td>$ 8.27 PER UNIT $ 149.00 TOTAL</td>
<td>$ 5.50 PER UNIT $ 99.00 TOTAL</td>
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Co-contribution Fee represents the total non-government subsidised portion of essential training costs for the participant to undertake the qualification. This fee includes enrolment charges, tuition, services, materials fees and all other costs associated with delivering the training and assessment services and awarding the qualification to the participant.

Participant Support
Sherwood Institute of Australia offers a range of support services to assist prospective participants with course, career or fee advice. If you need assistance in any of these aspects please let Sherwood staff member know so that we can arrange assistance where appropriate.

Terms and Conditions
Prior to enrolling on any course with SIA, participants should familiarise themselves with our specific Code of Practice. These are detailed within information that may be obtained from SIA upon request.

Course Location & Dates: Please contact our office for details and bookings.